

MINUTES OF BOARD OF MANAGEMENT MEETING HELD ON THURSDAY 12 DECEMBER 2019 IN GRIERSON HOUSE, DUMFRIES

Members present: Bill Robertson (Chairman), Irene Clark, Maureen Dowden, John Henderson, Heather Macnaughton, John McCraw, George Thorley and Michael Greaves Mackintosh.

In attendance: Alex McGuire (Interim Chief Executive Officer), Martin Armstrong (Chief Executive Officer, Wheatley Group), Matt Foreman (DGHP Managing Director), Hugh Carr (Director of Finance), Jayne Moore (Director of housing Services), Eilidh Mowat (Company Secretary), Christopher Watt, (Head of Corporate Business), Steven Henderson (Group Director of Finance), Samantha Bett (Director of Treasury), Iain McAulay (Pinsent Masons), Kirsty McLean (Pinsent Masons).

1. Statement of conflict of Interest

None

2. Apologies for absence

None

3. Minutes of Board of Management meeting of 27 November 2019

The Board **APPROVED** the Minutes of the Board of Management meeting of 27 November 2019.

4. Board Action Tracker & matters arising

The Board **AGREED** the actions marked complete to be removed from the tracker.

5. Chief Executive Update

The interim Chief Executive welcomed Matt Foreman, DGHP's new Managing Director to the meeting who had also been in attendance at the EGM that morning. The Board noted that the main updates on the progression of the partnership with Wheatley Group will be covered elsewhere on this Agenda. The Board **NOTED** the Interim Chief Executive's update.

6. Wheatley Group Partnership (including Intra-Group agreement)

The interim Chief Executive gave a report. The EGM had now successfully concluded, and the Board noted that a 5 year strategy would now be created, encompassing our commitments to tenants. The Board discussed the

intra – group agreement, noting that signing will take place on 18th December, along with a photograph opportunity to mark the occasion. The Board asked for an update on the progress of the recruitment of the Head of Repairs, noting that there have been 6 applications. The Board discussed generally the benefits of economies of scale that the partnership will bring, such as internal audit and insurance.

The Board NOTED progress with the conclusion of the Partnership with Wheatley Housing Group, including the legal conclusion of the partnership arrangements agreed by DGHP members at the EGM arranged for 12 December; and APPROVED the signing, by the Chair, of the Intra-Group Agreement between DGHP and Wheatley Group.

7. Rent Increase Consultation 2019/2020

The Director of Housing Services gave a report. The Board AGREED to consult with tenants on the proposal to increase the rents by 2% in 2020/21 as has been set out in the partnership consultation and ballot information provided to tenants; and AGREED to receive feedback from the consultation at its meeting in February 2020.

8. Company Membership

The Company Secretary gave a report. The Board discussed the categories of membership and AGREED that a review of the membership policy should be picked up as part of the governance refresh that will be done. The Board APPROVED the applications for Company Membership at Appendix 1.

9. Door Entry Replacement Programme

The Board AGREED to enter into a one-year framework agreement with Martec Limited via the Scottish Procurement Alliance within the budget allowance of £500,000 with an option to extend the contract for a further two years

SIGNED:

DATE: